

Campus Block Halls Insurance  
Master Policy Schedule of Insurance  
University of Surrey | Master Policy No: SURR2022

**COVER START DATE** Upon commencement of your tenancy agreement with the University of Surrey

**COVER EXPIRY DATE** 31/08/2023 or whenever your tenancy expires, whichever is sooner.

This schedule forms part of your policy document and should be read in conjunction with your policy wording and your optional extensions schedule of insurance (if selected). Your policy wording is available online at [www.cover4students.com](http://www.cover4students.com)

COVER DESCRIPTION	SUM INSURED	
SECTION 1	PERSONAL POSSESSIONS WITHIN THE INSURED ADDRESS	£10,000
	PERSONAL POSSESSIONS WITHIN THE INSURED ADDRESS IF YOU LIVE WITH A PARTNER AND/OR CHILDREN	£12,000
	PERSONAL POSSESSIONS WITHIN THE INSURED ADDRESS IF YOU ARE REGISTERED DISABLED	£12,000
SECTION 1A	REPLACEMENT LOCKS & KEYS	£500
SECTION 1B	FOOD SPOILAGE: FAILURE OF FRIDGE / FREEZER	£75
SECTION 1C	DAMAGE TO CLOTHING: FAILURE OF LAUNDRY EQUIPMENT	£350
SECTION 2A	DESKTOP COMPUTER EQUIPMENT   ROOM ONLY	£2,500
	DESKTOP COMPUTER EQUIPMENT   ROOM ONLY IF YOU ARE REGISTERED DISABLED	£4,500
SECTION 2B	IPADS LAPTOPS & PORTABLE COMPUTER EQUIPMENT   ROOM ONLY	£2,500
	IPADS LAPTOPS & PORTABLE COMPUTER EQUIPMENT   ROOM ONLY IF YOU ARE REGISTERED DISABLED	£4,500
SECTION 3	VACATION COVER	£10,000
SECTION 7	ACCIDENTAL DAMAGE	£10,000
SECTION 8	PERSONAL ACCIDENT	£50,000
SECTION 9	CREDIT CARDS	£500
SECTION 10	PERSONAL MONEY	£100
SECTION 11	COLLEGE   UNIVERSITY PROPERTY ON LOAN	£750
	COLLEGE   UNIVERSITY PROPERTY ON LOAN IF YOU ARE REGISTERED DISABLED	£1,000
SECTION 12A	LANDLORDS PROPERTY   TENANTS LIABILITY	£5,000
	LANDLORDS PROPERTY   TENANTS LIABILITY FOR ROOMS ADAPTED FOR DISABLED STUDENT ACCESS	£10,000
SECTION 13	ACCIDENTAL DEATH, INJURY OR ILLNESS OF A FINANCIALLY SUPPORTING PARENT OR GUARDIAN	£5,000
SECTION 14	LEGAL LIABILITY	£1,000,000
SECTION 25	EMERGENCY ACCOMMODATION COSTS	£250
SECTION 26	EMERGENCY CLOTHING ALLOWANCE	£200
ENDORSEMENT 1E	MOBILE PHONE   ROOM ONLY	£1,000
ENDORSEMENT 2H	PERSONAL POSSESSIONS FROM COMMUNAL AREAS	£1,000
ENDORSEMENT 3A	MUSICAL INSTRUMENTS   ROOM ONLY	£1,250
ENDORSEMENT 4A	CONTACT LENSES	£150
ENDORSEMENT 6A	PEDAL CYCLES ON UNIVERSITY CAMPUS ONLY	£400

MAXIMUM AMOUNTS PAYABLE	LIMIT
The following items are subject to a maximum amount payable during the period of insurance.	
PERSONAL POSSESSIONS SINGLE ITEM LIMIT	£1,250
CLOTHING SINGLE ITEM LIMIT	£350
COMPUTER EQUIPMENT	£2,500
TABLETS	£500
COMPUTER ACCESSORIES	£150
JEWELLERY, WATCHES & OTHER VALUABLES	£1,000
AUDIO, VIDEO, DVD, SOFTWARE & OTHER DATA CARRYING MEDIA	£1,000
PHOTGRAPHIC EQUIPMENT, VIDEO CAMERAS & CAMCORDERS	£1,250
SPORTS EQUIPMENT	£1,250
COMPUTER GAMES, CDs, DVDs, VIDEOS & RECORDS	£600
RENTED HOUSEHOLD GOODS	£1,250

POLICY EXCESSES	EXCESS
SECTION 1B – FOOD SPOILAGE: FAILURE OF FRIDGE / FREEZER	£10
SECTION 2B – IPADS LAPTOPS & PORTABLE COMPUTER EQUIPMENT   ROOM ONLY	£50
SECTION 2B – IPADS LAPTOPS & PORTABLE COMPUTER EQUIPMENT   ROOM ONLY FOR STUDENTS REGISTERED AS DISABLED AND HAVE EQUIPMENT PROVIDED THROUGH THE DSA	NIL
SECTION 17 - PEDAL CYCLES VALUED OVER £1,000*	10% of the Pedal Cycle Value
SECTION 20 - PHOTOGRAPHIC EQUIPMENT VALUED OVER £1,000**	10% of the Photographic Equipment Value
ALL OTHER SECTIONS	£25

\*Cover for pedal cycles valued over £400 only applies when the relevant policy top up / optional extension has been purchased in addition to the master policy. \*\*Cover for photographic equipment over £1,250 only applies when the relevant policy top up / optional extension has been purchased in addition to the master policy.

## PRINCIPAL EXCLUSIONS

- The policy excess.
- Theft from motor vehicles (except where attended during transit at the beginning and end of each term).
- Pedal cycles (unless basic cover is extended).
- Cover outside of your accommodation (unless basic cover is extended).

## INSURER INFORMATION

This Campus Block Halls policy has been arranged on behalf of Cover4students.com. Cover4students.com is a trading style of UK & Ireland Insurance Services (Online) Limited. UK & Ireland Insurance Services (Online) Limited is authorised & regulated by the Financial Conduct Authority. Firm Number: 312248. This can be checked by visiting the FCA's website at [www.fca.org.uk](http://www.fca.org.uk).

For cover sections 1-5 and 7-27, this insurance is underwritten by Canopus Managing Agents Limited. Canopus Managing Agents Limited is a managing agent at Lloyd's which is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority, Firm Reference Number 204847. Canopus Managing Agents Limited is registered in England & Wales number 01514453. Registered Office: Gallery 9, One Lime Street, London, EC3M 7HA.

This schedule, together with the policy wording, certifies that insurance has been effected in respect of sections 1-5 and 7-27 between you and the insurer. In return for payment of the premium specified in the schedule, the insurer agrees to insure you in accordance with the terms and conditions in or endorsed on these documents. The insurer has entered into a Binding Authority Contract (reference B6839P08068FAA) with Avid Insurance Services Limited under which the insurer has authorised Avid Insurance Services Limited to sign and issue these documents as its agent.

## WHAT ARE YOU INSURED AGAINST?

Basic cover insures your personal possessions on a new for old basis against theft (whether or not someone physically breaks into your room/flat), fire, burst pipes, storm, vandalism, flood, explosion and lighting. In the event of a claim, items will be replaced as new, regardless of age or condition (except clothing, linen and rented household goods where a deduction is made for wear and tear).

## YOUR DUTY OF CARE

You must, at all times, take all reasonable steps to prevent accidents, loss and damage. Failure to do so, may affect your right to make a claim.

## WHERE ARE YOU INSURED?

You are covered within your accommodation, or any place of residence at which you are temporarily residing and in direct transit to and from your home address at the beginning and end of each term.

## WHEN DOES YOUR COVER START?

Basic cover commences at the start of your tenancy agreement with the University of Surrey for personal possessions (or when your proposal is accepted, if later, for optional extensions) and expires on the 31/08/2023 or whenever your tenancy expires, whichever is sooner. You will then be responsible for arranging your own insurance cover.

## CONFIRM YOUR COVER



### Scan the QR Code:

Enter your name, email address & select University of Surrey

### Once registered you will be:

- Emailed your policy documents.
- Entered into a free prize draw with a chance of winning £500\* winner to be announced in early November 2022.
- Provided to exclusive access to our Benefits Hub where you can access a huge variety of savings and discounts across many reputable retailers.
- You will be sent a 10% discount code for our Student Possessions Insurance when this policy expires



[www.cover4students.com](http://www.cover4students.com)



[customerservices@cover4students.com](mailto:customerservices@cover4students.com)



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\* For our joint protection calls may be recorded and/or monitored. Telephone lines are open Monday to Friday 9.00am – 5.00pm excluding public holidays.

## HOW TO CLAIM

For advice on how to make a claim and to download a claim form please visit our website.

ONLINE: [www.cover4students.com](http://www.cover4students.com)

PHONE US: **0161 974 1101\***

EMAIL: [claims@cover4students.com](mailto:claims@cover4students.com)

## ENDORSEMENTS APPLYING

### ENDORSEMENT 1E: MOBILE PHONE | ROOM ONLY

WHAT IS COVERED	WHAT IS NOT COVERED
<p>We will pay for theft of <b>your</b> mobile phone following <b>forcible and violent entry</b> to the <b>insured address</b>.</p>	<ul style="list-style-type: none"> <li>• The maximum amount payable is £1,000 during the <b>period of insurance</b>.</li> <li>• The <b>excess</b> shown in <b>your schedule</b>.</li> <li>• Theft not involving <b>forcible and violent entry</b>.</li> <li>• When the mobile phone is in <b>your insured address</b>, loss caused while the <b>insured address is unoccupied</b>.</li> <li>• Mobile phone accessories.</li> <li>• The cost of unauthorised calls.</li> <li>• Any theft not reported to the police within 24 hours of the incident and being recorded as a theft and allocated a crime reference number.</li> </ul>

### ENDORSEMENT 2H: PERSONAL POSSESSIONS FROM COMMUNAL AREAS

WHAT IS COVERED	WHAT IS NOT COVERED
<p>We will pay up to £1,000 during the <b>period of insurance</b> for loss or damage to your personal possessions from the communal areas caused by any of the insured events under section 1.</p>	<ul style="list-style-type: none"> <li>• The <b>excess</b> shown in <b>your schedule</b>.</li> <li>• Any amount above £500 unless theft is as a result of <b>forcible and violent entry</b> to the communal area.</li> <li>• Theft of <b>personal possessions</b> that are left unattended unless securely locked away from view.</li> <li>• <b>Accidental</b> loss.</li> </ul>

### ENDORSEMENT 3A: MUSICAL INSTRUMENTS | ROOM ONLY

WHAT IS COVERED	WHAT IS NOT COVERED
<p>We will pay for loss or damage to <b>your</b> musical instruments by the following causes: fire, explosion, lightning, earthquake, smoke, storm, flood, theft and attempted theft whilst they are in the <b>insured address</b> during <b>college / university term</b> and during <b>vacations</b> when the <b>insured address is unoccupied</b>.</p>	<ul style="list-style-type: none"> <li>• The maximum amount payable is £1,250 during the <b>period of insurance</b>.</li> <li>• The <b>excess</b> shown in <b>your schedule</b>.</li> <li>• Loss or damage from fire caused by scorching without a fire actually starting.</li> <li>• Any claim for damage to <b>your</b> musical instruments resulting from:- <ul style="list-style-type: none"> <li>- wear, tear or any gradually operating cause or determination, inherent or latest defect</li> <li>- wet or dry rot, mildew, frost, rust or corrosion</li> <li>- insect, vermin or woodworm</li> <li>- dyeing or restoration or any commercial process of cleaning or repairing.</li> </ul> </li> <li>• Faulty design or workmanship or use of faulty materials.</li> <li>• Breakage of strings and/or reeds and/ or drum heads.</li> <li>• Loss or damage arising from electronic, electrical or mechanical breakdown, failure or derangement.</li> <li>• Loss or damage caused by:- <ul style="list-style-type: none"> <li>- climate or atmospheric conditions</li> <li>- dampness, dryness, shrinkage, contamination or extremes of temperature</li> <li>- effects of sunlight, fading, changes in colour texture or finish.</li> </ul> </li> <li>• Depreciation or diminution in the value of <b>your</b> musical instruments following repair.</li> <li>• Any theft not reported to the police within 24 hours of the incident and being recorded as a theft and allocated a crime reference number.</li> </ul>

**ENDORSEMENT 4A: CONTACT LENSES**

WHAT IS COVERED	WHAT IS NOT COVERED
<p>We will pay for loss or damage to <b>your</b> contact lenses by the following causes: fire, explosion, lightning, earthquake, smoke, storm, flood, theft and attempted theft whilst they are in the <b>insured address</b> during <b>college / university term</b> and during <b>vacations</b> when the <b>insured address</b> is occupied.</p>	<ul style="list-style-type: none"> <li>• The maximum amount payable is £150 during the <b>period of insurance</b>.</li> <li>• The <b>excess</b> shown in <b>your schedule</b>.</li> <li>• Loss or damage by fire caused by scorching without a fire actually starting.</li> <li>• Loss or damage by smoke caused by smog, agricultural or industrial operations or anything which happens gradually.</li> <li>• Loss or damage by storm or flood caused by dampness or condensation.</li> <li>• Loss or damage by storm or flood to contact lenses left in the open.</li> <li>• Any theft not reported to the police within 24 hours of the incident and being recorded as a theft and allocated a crime reference number.</li> </ul>

**ENDORSEMENT 6A: PEDAL CYCLE ON UNIVERSITY CAMPUS ONLY**

WHAT IS COVERED	WHAT IS NOT COVERED
<p>We will pay for theft or <b>accidental</b> damage of <b>your</b> pedal cycle up to the <b>sum insured</b> stated in the <b>schedule</b> on university campus only.</p>	<ul style="list-style-type: none"> <li>• The <b>excess</b> shown in <b>your schedule</b>.</li> <li>• Any amount above the <b>sum insured</b> stated on <b>your schedule</b> for pedal cycles.</li> <li>• Pedal cycle accessories unless the pedal cycle is stolen or damaged at the same time.</li> <li>• Theft from unattended motor vehicles.</li> <li>• Any theft not reported to the police within 24 hours of the incident and being recorded as a theft and allocated a crime reference number.</li> <li>• <b>Accidental</b> loss.</li> <li>• Damage caused by anything which happens gradually.</li> <li>• Damage caused by wear and tear, damp, vermin, fungus, cleaning, altering or repairing, restoration, mechanical or electrical breakdown, loss of value.</li> <li>• Loss or damage whilst the pedal cycle is being used for racing, competitions, professionally or for any trade purposes.</li> <li>• Theft of any unattended pedal cycle unless in a building or securely locked to a permanent fixture through the frame of the pedal cycle.</li> <li>• Loss or damage caused if <b>your</b> pedal cycle is left outside of a locked building for a period of 24 hours or more unless stored in a designated cycle storage on campus for not more than 30 days.</li> <li>• Any loss or damage caused to the pedal cycle in transit unless:             <ul style="list-style-type: none"> <li>-It is transported by a recognised transport firm and a receipt obtained for the journey, or</li> <li>-It is transported on public transport where you accompany it on the same journey.</li> </ul> </li> <li>• Customs or other official body confiscating <b>your</b> belongings.</li> <li>• Loss or damage caused by pets.</li> </ul>

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